

## How to Order

Before placing your first purchase order for Sandel Fire Barrier Fabric, we encourage you to communicate with us about your applications, the version of Sandel fabric you intend to use, and the quantity of material that you intend to purchase. Although all Sandel fabrics in their primary color are stock items and most orders can be fulfilled quickly, large quantities and black color (14502 and 60502 only) may require handling on a "make to order" basis.

Receipt of a purchase order and confirmation by Sandel International, as well as payment in full, is expected prior to fulfillment and shipment of the order. For purchase orders that are designated as "make to order", a down payment of 50% of the purchase order value is required before production will begin. The remaining 50% balance is due when the material is available and prior to shipment.

Please be sure to include the version of Sandel fabric, the quantity in linear yards, the unit and extended price, and the requested date of delivery in your purchase order along with the ship to address information. Customers are asked to provide a UPS or Fedex account number for us to use for shipping. If an account number is not available, we will calculate shipping charges and add it to the invoice.

Purchase orders and all related documents/information can be:

Emailed to Ed Rush, Manager of Customer Service, Sandel International, Inc. erush@beckmannconverting.com.

Or, faxed to 518-842-0282.

Or, mailed to Sandel International, Inc PO Box 390, 14 Park Dr Amsterdam, NY 12010 ATTN: Ed Rush, Manager of Customer Service